



Account Opening process Step by Step

- **Gather Required Documents:** Ensure you have the necessary documents for opening a Demat /Trading account, including proof of identity, proof of address , proof of income (if applicable), proof of bank account, PAN card, and photographs.
- **Select Depository Participant (DP)/stock Broker:** Select a DP /stock Broker of your choice, which can be a bank or a broking firm. Research and compare the services and charges offered by different stock Broker / DPs before making a decision.
- **Account Opening Form:** Obtain the account opening form from the chosen DP / stock broker by physically visiting the office or downloading from their website.
- **Filling the Form:** Carefully filling the account opening form with accurate information. Double-check all the details before submitting the form.
- **Attach Required Documents:** Attach all the necessary documents as mentioned in the form, including proof of identity, address, income, bank account details, PAN card, and photographs. Make sure to provide photocopies as per the DP's/stock Broker requirements.
- **Visit the DP's/stock Broker Office:** Visit the DP's/stock Broker office in person and submit the filled-out form along with the required documents. Hand over the photocopies for verification and keep the original documents with you for verification purposes.
- **Personal Verification:** The DP/stock Broker will conduct a personal verification process to confirm your identity and other details.
- **Application Processing:** Once the personal verification is completed, the DP/stock broker will process your application for opening a Demat/Trading account. It generally takes 2-3 days to activate the trading account after the completion of the verification process.
- **Demat Account Number/Customer ID:** After the application is processed successfully, you will receive a unique Demat account number or customer ID from the DP / stock broker . This will serve as your identification for future transactions.



- **Start Trading:** With your Demat/Trading account successfully opened, start trading/ investing in the and other capital market-related instruments. Don't forget to include funds in your trading account before trading/ investing.

Process Flow


